Online Church Services Instruction Manual

Venta group of churches

March 2020

Introduction

As you will no doubt be aware, current government guidance is to avoid social contact as much as possible in order to reduce / slow down the spread of the Coronavirus. As a result there will be no face to face gatherings of any kind of the Venta group of churches until further notice.

However, we recognise the bible's teaching that we should not forsake to meet together in order to build one another up and to inspire each other to all good works and we are therefore looking to find alternative solutions which will enable us to meet online using internet solutions.

The Solution

Building on the experience of other churches that run online services, we have selected a web conference tool called "Zoom" which will be our preferred platform for all online services in the near future.. Together with a smart phone, tablet, macbook, notebook or desktop PC you will be able to join in with a multimedia church experience.. Even if you have no IT equipment in the house, or no internet, you can still dial in to the services using a standard telephone line. See the installation guide and phone numbers later.

Please note that anyone requiring help with installation can contact Andy Harding on 01603 782667 / 07485 151051 or Rob Baker on 07855 774384. We will hold a special preparation call on Saturday afternoon 21st March between 3-5PM when we will be online to give you the opportunity to set up Zoom on your device(s) in advance of the Sunday service.

If you plan to connect using a smartphone or tablet, please download Zoom Cloud from the App store. If you need help with this, contact us as above.

Service schedule

These are the currently scheduled services and the corresponding dial in details:

Prayer Meeting

Held most weekdays at 9AM

Step 1:

To connect from a computer put this address into your web address in your browser's address bar:

https://zoom.us/j/385426921

OR

To connect from a smartphone or tablet, open the Zoom Cloud app.

OR

To connect by phone only call one of these numbers

0131 460 1196

0203 051 2874

0203 481 5237

0203 481 5240

Step 2:

You may need the meeting ID, which is 385-426-921. You do not need a password

Reflective Lent Service

Held every Wednesday evening during Lent at 7.30PM.

Step 1:

To connect from a computer put this address into your web address in your browser's address bar:

https://zoom.us/j/978718212

OR

To connect from a smartphone or tablet, open the Zoom Cloud app.

OR

To connect by phone only call one of these numbers

0131 460 1196

0203 051 2874

0203 481 5237

0203 481 5240

Step 2:

The meeting ID is 978-718-212. You do not need a password

Sunday Morning Service

Step 1:

To connect from a computer put this address into your web address in your browser's address bar:

https://zoom.us/j/706580961

OR

To connect from a smartphone or tablet, open the Zoom Cloud app.

OR

To connect by phone only call one of these numbers

0131 460 1196

0203 051 2874

0203 481 5237

0203 481 5240

Step 2:

The meeting ID is 706-580-961. You do not need a password

Supporting materials will be available to collect from the church buildings, or can be downloaded and printed from the Resources section of the website under Prayer, Lent, or Coronavirus (for Sunday services).

Some hints on using Zoom

Mute your audio when you are not talking.. This ensures that any background noise is not carried into the whole meeting. Also it reduces that likelihood of high pitched audio feedback or echoes.

Think carefully before enabling your Video camera.. Remember when you are using it – everyone can see you!

Chat – Use the chat function on zoom to ask questions or to make comments during the meeting. You can also raise your hand (lookout for the hand icon) to catch attention.

Get ready by dialling into the Saturday afternoon session. Or give us a call - Andy Harding on 01603 782667 / 07485 151051 or Rob Baker on 07855 774384 and we will get you set up.