

**CAISTOR ST. EDMUND and Markshall**  
**ANNUAL PAROCHIAL CHURCH MEETING**

Held on Monday 19<sup>th</sup> April 2021 at 19:30  
on Zoom (due to Coronavirus restrictions)

**Present:** Revd. Robert Baker (Chair), Revd. Lyn Marsh, Jani Wymer, Lia Day, Brian Day, David Spurgeon, Louise Collins, Barry Catchpole, Jenny Pitchford, John Pitchford.

**Welcome**

Rob welcomed those present and opened the meeting with a prayer at 19:30.

**Apologies**

Caroline Page, Joy Clarke.

**ANNUAL PARISH VESTRY MEETING**

No.	Item	Action									
1	<p><b>Approval of the minutes of the previous APVM held on Thursday 12 November 2020.</b>  Jani proposed, and David seconded, that the minutes be approved. All agreed.</p>										
2	<p><b>Matters arising from the minutes.</b>  None.</p>										
3	<p><b>Election of Churchwardens</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">NOMINEE</th> <th style="text-align: center;">PROPOSED BY</th> <th style="text-align: center;">SECONDED BY</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Jani Wymer</td> <td style="text-align: center;">Jenny Pitchford</td> <td style="text-align: center;">Louise Collins</td> </tr> <tr> <td style="text-align: center;">Lia Day</td> <td style="text-align: center;">Jenny Pitchford</td> <td style="text-align: center;">Louise Collins</td> </tr> </tbody> </table> <p>Jani and Lia accepted the nominations and were elected unanimously. Rob thanked Jani and Lia for all the work they have done for the church community over a very difficult year.  Jani and Lia thanked everyone for their support.</p>	NOMINEE	PROPOSED BY	SECONDED BY	Jani Wymer	Jenny Pitchford	Louise Collins	Lia Day	Jenny Pitchford	Louise Collins	
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Jani Wymer	Jenny Pitchford	Louise Collins									
Lia Day	Jenny Pitchford	Louise Collins									

Chair.....

Date.....

## ANNUAL PAROCHIAL CHURCH MEETING

**Present:** Revd. Robert Baker (Chair), Revd. Lyn Marsh, Jani Wymer, Lia Day, Brian Day, David Spurgeon, Louise Collins, Barry Catchpole, Jenny Pitchford, John Pitchford.

The meeting opened at 19:40.

**Apologies:** Caroline Page, Joy Clarke

No.	Item	Action
1	<p><b>Approval of the minutes of the previous APCM held on Thursday 12<sup>th</sup> November 2020.</b></p> <p>Jani proposed, and John seconded, that the minutes be approved. All agreed.</p>	
2	<p><b>Matters arising from the minutes.</b> None.</p>	
3	<p><b>Vicar's Report</b></p> <p>Rob's full report is included in the APCM report 2021.</p> <p>Rob shared a video from Stoke Holy Cross Primary School with a song recorded by the children to help us to remember to pray; to recognise that Jesus is with us and to receive God's peace. Rob reminded us that although this year has been really difficult, we have been encouraged to turn towards Jesus' light coming into the darkness.</p>	
4	<p><b>Approval of the Annual Report and financial statements 2020, to include:</b></p> <p>David presented the Final Account and Financial Report for 2020.</p> <p>Jani thanked David for being our treasurer and for his clear accounts. Rob and Lia also thanked David for producing the accounts.</p> <p>Jani proposed, and Louise seconded, that we approve the Final Account and Financial Report for 2020. All agreed.</p> <p><b>a. appointment of Independent Examiner to end 2021</b></p> <p>Jani proposed and Louise seconded that Peter Johnson be appointed Independent Examiner to the end 2021.</p> <p><b>b. adoption of diocesan policies on the safeguarding of children and vulnerable adults, and appointment of Safeguarding Officer</b></p>	

	<p>Alison Peck has agreed to continue as Safeguarding Officer. Alison was appointed Safeguarding Officer for the Venta group at the end of 2020 (this was agreed by Caistor PCC in their meeting of 03/12/2020).</p> <p>The PCC agreed to check and approve the diocesan policies on the safeguarding of children and vulnerable adults at the next PCC meeting in May.</p> <p><b>c. approval of terrier</b>  Jani confirmed that there has been no change to the terrier since last year. Louise proposed, and John seconded, that we approve the terrier. All agreed.  Lyn suggested that a hard copy be kept in the office at the Vicarage and a further copy be kept in the safe at the church. In addition, Jani has an electronic version of the terrier.</p> <p><b>d. approval of electoral roll, and appointment of Electoral Roll Officer</b>  Jani advised that there has been one new addition to the electoral roll. Barry proposed, and Lyn seconded, that we approve the electoral roll. All agreed.  Lia proposed, and Louise seconded, that Jani continue as Electoral Roll Officer. All agreed.</p>													
5	<p><b>Election of members of the Parochial Church Council for 2021</b>  The following nominees were elected to the PCC:</p> <table border="1" data-bbox="280 1182 1276 1346"> <thead> <tr> <th>NOMINEE</th> <th>PROPOSED BY</th> <th>SECONDED BY</th> </tr> </thead> <tbody> <tr> <td>David Spurgeon</td> <td>Barry Catchpole</td> <td>John Pitchford</td> </tr> <tr> <td>Louise Collins</td> <td>Barry Catchpole</td> <td>John Pitchford</td> </tr> <tr> <td>Brian Day</td> <td>Barry Catchpole</td> <td>John Pitchford</td> </tr> </tbody> </table> <p>Rob thanked the nominees for their contribution over the past year.</p> <p>Revd. Robert Baker and Revd. Lyn Marsh, and the two Churchwardens - Jani Wymer and Cornelia Day - are ex-officio members of the PCC.</p> <p>The PCC for 2021 will be: Revd. Robert Baker (Chair), Revd. Lyn Marsh, Jani Wymer, Lia Day, Brian Day, David Spurgeon and Louise Collins.</p>	NOMINEE	PROPOSED BY	SECONDED BY	David Spurgeon	Barry Catchpole	John Pitchford	Louise Collins	Barry Catchpole	John Pitchford	Brian Day	Barry Catchpole	John Pitchford	
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Brian Day	Barry Catchpole	John Pitchford												
6	<p><b>Review of sub-groups and any lead responsibilities</b></p> <p>Nothing to add as group has not met.</p>													
7	<p><b>Any other business, where notified to the Secretary by Friday 16<sup>th</sup> April 2021.</b></p>													

	<p>Jani thanked Lyn for all she has done for our services over the course of the year, and Brian for all his work on Praise and Worship services.</p> <p>Lia thanked everyone who has cleaned the church and decorated it with flowers over the year.</p>	
<b>8</b>	<p><b>Date of next APCM</b> The date of the next APCM will be Monday 28<sup>th</sup> March 2022.</p>	

**The meeting closed at 20:30.**

**Chair**.....

**Date**.....