**Arminghall Parochial Church Council**

Minutes of the Annual Parish Meeting

Stoke Holy Cross Church

Sunday 30th April 2017 at 10.30

**Annual Parochial Church Meeting**

1. Opening Prayer
2. Apologies for absence – none
3. Minutes of the 2016 Annual Parochial Church Meeting were read, agreed and signed. *Proposed Pam Kemp, seconded Annie Leathers*
4. Matters arising from the minutes: new lamp for organ. Awaiting heaters and fire extinguisher to be checked.
5. Reports
6. Churchwardens’ report: due to illness this had not been prepared.
7. Risk Assessents: do not have any.
8. Secretary’s report: to follow
9. Fabric report: to follow
10. Finance report: presented by Jim Howlett. The report and accounts were accepted Signed by Stephen Bartholomew who is our independent examiner and auditor. *Proposed Pat Howlett, seconded Annie Leathers.* A new independent examiner needs to be appointed by 1 June.
11. Safeguarding reports:
12. The Child & Vulnerable Adult Protection Policy Review. The PCC agreed to abide by the policy. Alison Peck is named person. *Proposed Pat Howlett, seconded Annie Leathers*
13. Appointment of safeguarding officer – Alison Peck. *Proposed Jim Howlett, seconded Annie Leathers*
14. Loddon Deanery Synod report: none
15. Adoption of the electoral roll: 9 members. *Proposed Jim Howlett, seconded Pat Howlett.*
16. Adoption of terriers: (kept in safe). *Proposed Jim Howlett, seconded Pam Kemp*
17. Election of Deanery Synod members for each parish to 2020: Annie Leathers *Proposed Jim Howlett, seconded Pam Kemp.*
18. Election of PCC members: Jim Howlett and Pam Kemp. *Proposed Annie Leathers, seocned Pat Howlett*
19. Any Other Business: none
20. Date of next Annual Parochial Church Meeting, Tuesday 7th March 2018 (provisional)

**Followed by the first meeting of the newly elected**

**Parochial Church Council**

1. Election of officers:
2. Vice Chairman – Jim Howlett *Proposed Pam Kemp, seconded Annie Leathers*
3. Treasurer – Jim Howlett *Proposed Pam Kemp, seconded Annie Leathers*
4. Secretary – tba
5. Electoral Roll Officer – Pam Kemp *Proposed Annie Leathers, seconded Pat Howlett*
6. Minutes of the last meeting were agreed and signed. *Proposed Pat Howlett, seconded Pam Kemp.*
7. Matters arising: none
8. Date of next PCC Meeting: Wednesday 17th May 1.30 at Annie’s